

**DEPARTMENT OF ENTOMOLOGY
KANSAS STATE UNIVERSITY
LETTER OF RECOMMENDATION**

Applicant: Please complete Section I before giving this form to the person recommending you and request him/her to print this form, complete Section II, and mail the form to: **Head, Department of Entomology, 123 West Waters Hall, Kansas State University, Manhattan, KS 66506 USA.**

SECTION 1: To be completed by the applicant

Name of applicant: _____

Degree sought: _____

Proposed starting date: _____

Social Security No: _____

Optional: I hereby waive my right of access to this confidential recommendation per the U.S. Educational Rights and Privacy Act of 1974.

Signature _____

SECTION II: To be completed by the recommender. It is important to the applicant that both written evaluation and percentage ranking (on second page) are completed. Please use additional sheets if necessary.

1. How well do you know the applicant, for how long, and in what capacity?

2. In your opinion, is the candidate qualified to undertake graduate studies in Entomology? Please explain why or why not.

3. Percentage ranking of applicant

Category	Top 5%	Top 10%	Top Third	Middle Third	Lower Third	Cannot Judge
Competence in chosen field						
Motivation and diligence						
Self-reliance and independence						
Writing ability						
Ability in oral expression						
Emotional maturity						
Teaching ability						
Overall ranking						

4. Additional Comments

Name _____

Signature _____

Academic Rank _____

Affiliation _____